

# Pleasant Plains Twp. Hall Rental Contract

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: (From) \_\_\_\_\_ (To) \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number Attending: \_\_\_\_\_

Rental Charges: Banquet Room..... \$ \_\_\_\_\_ (\$250  
) Refundable Security Deposit..... \$150.00

Total Rental Charge (Banquet Room + Other/Misc).... \$ \_\_\_\_\_ 250.00 \_\_\_\_\_

Rental Deposit due on signing (1/2 Total Rent + Security Deposit) .....

\$ \_\_\_\_\_ Balance due 14 days prior to event.....

\$ \_\_\_\_\_ Refundable security deposit..... (Refunded within seven business days after event) Cancellation Policy: If you cancel 60 days prior to event we will refund the deposit less a \$ \_\_\_\_\_ cancellation fee.

Circle type of payment: Cash   Check   Money Order

Circle one: Township Resident   Non-Township Resident

Pleasant Plains Twp. Representative:

\_\_\_\_\_ Date: \_\_\_\_\_

We accept the terms and conditions as herein quoted.

Accepted Lessee:

\_\_\_\_\_ Date: \_\_\_\_\_

Printed name:

\_\_\_\_\_